

Year

Month

Day

Head of Division of Educational Promotion,
Department of Educational Promotion, University of Tsukuba

School/ Organization

Name

(Seal)

Request for Special Consideration Related to Disability

1. Current condition
2. Necessary consideration
3. Accommodations provided in previous examinations
4. Attachment
5. Contact information

Entry Example

Year Month Day
Head of Division of Educational Promotion,
Department of Educational Promotion, University of Tsukuba

School/ Organization Fourth Year in College of Social Sciences,
First Cluster of Colleges,
University of Tsukuba
Name TSUKUBA Taro (Seal)

Request for Special Consideration Related to Disability

1. Current condition

I am a fourth year student in the faculty of ○○ at the University of ○○.

I would like to apply for the General Admission Examination (Month of ○) for the ○○ Program in ○○ of the Graduate School of ○○ at your University.

I have a disability in my ○○ and would like to request the following special consideration for the examination.

2. Necessary consideration

- Use of Braille
- Exam questions printed in large letters
- Use of hearing aid, Braille, magnifier, or other aids
- Extension of exam time (1.3x / 1.5x as long)
- Seating in a special (separate) room
- Instructions given in written form
- Instructions given in sign language
- Others

3. Accommodations provided in previous examinations

Describe any accommodations you were provided with at the National Center Test and other admission examinations.

4. Attachment

A doctor's certificate or a copy of disability certificate showing the severity of your disability

5. Contact information

Your zip code, address, phone number, and email address