

Entry Example

University of Tsukuba Graduate Admissions 2019

Application Form

Master's Program

February

General Admission
Working Individuals

For the "Application Method" and "Status at the Time of Application," circle the number that applies.

If you are granted Monbukagakusho scholarship, circle "1." If not, circle "2."

Fill in or circle the following items.
The fields marked with ※ should be left blank.

Examinee
Number

※ This field should be left blank.

Application Method①	General Admission	1	Working Individuals	2	Transfer Admission	3	Application Method②	Cooperative Graduate	1	Research Institute Code	※			Enrollment in Fall	4
Status at the Time of Application	Student	1	Worker (except part-time)	2	Research Student/ Others	3	Foreign Student Status at the Time of Application	Government Sponsored	1	Privately Funded	2	Nationality			

Name	TSUKUBA Taro		Sex	M	F	Date of Birth (Gregorian calendar)/ Age	0000 Y 0 M 0 D 0 Age
				1	2		

Present Address	000 Apartment B-305, 5-3 Amakubo, Tsukuba-city, Ibaraki-ken 305-0035			
	[Phone 000 (000) 0000]	[Cell Phone 000 (0000) 0000]		
	[E-mail address : 0000@0000]			
Reference (Inside Japan)	Name	0 0 0 0	Relation -ship	Father
	Address	O-O-O Shimotakatsu, Tsuchiura-shi, Ibaraki-ken 305-0035 [Phone 000 (000) 0000]		

Graduate School Name/ Code		Program Name/ Code		Research Field/ Supervisor	
Graduate School of Comprehensive Human Sciences 7N		Master's Program in Nursing Sciences 1		Psychiatric and Mental Health Nursing MORI Chizuru	
working experience (Job category)		5 Year (Nurse)		1. Japanese 2. English	
Exam Subjects	Written Examination		Oral Examination		
	General Admission English		Individual Interview		
	Special Selection of Working Individuals Essay and English		Examination on special subjects and the reason for application, etc.		

Eligibility	National	1	University	University of 00	※	Expect to Graduate	Graduated	Other	Year and Month of (Expected) Graduation				
	Public	2	School/ Faculty	Faculty of 00	These fields should be left blank.				1	2	5	Year	Month
	Private	3										0000	3
	Foreign	4											
	Other	5											
	National	1	University (Graduate School)		※	Expected to acquire Master's degree	Acquire Master's degree	Other				Year and Month of (Expected) Completion	
	Public	2	Graduate School						3	4	5	Year	Month
	Private	3											
	Foreign	4											
	Other	5											

If you have completed (or are attending) a graduate school, write the name in the "Curriculum Vitae."

Note: Foreign students must acquire the residence status of "Student" before the enrollment procedure.

Applicable Eligibility

※

Required

<Attachment>

Attach the "Receipt of examination fee" or "Certificate of postal transfer payment" here using glue.

(外国人出願者用)
(for foreign applicants)

履 歴 書
Curriculum Vitae

Entry Example

氏 名	フリガナ	○○○○ ○○○○		男 (M) ・ 女 (F) Sex	生 年 月 日 Date of Birth	19○○年○○月○○ 日	年 齢 Age	○	国 籍 Nationality	○○○	在留資格 Resident Status	College Student
	ローマ字	○○○○ ○○○○										
	Family name First Name Middle Name											
学 校 教 育 Education		学 校 名 ・ 所 在 地 Name and Address of School		正 規 の 修 学 年 数 Officially Required Number of Years of Schooling	入 学 及 び 卒 業 年 月 Year and Month of Enrollment and Completion	修 業 年 数 Period of Schooling	専 攻 科 目 Major Subject if any		学 位 ・ 資 格 Diploma or Degree Awarded			
初 等 教 育 Elementary Education 小 学 校 Elementary School		学校名 Name	○○○○ elementary school	6 年 yrs	入学 from 0000.4 卒業 to 0000.3	6 年 yrs						
中 等 教 育 Secondary Education 中学及び高校 Secondary School		中学 Middle School	学校名 0000 lower secondary school 所在地 0000000000000000	3 年 yrs	入学 from 0000.4 卒業 to 0000.3	3 年 yrs						
		高校 High School	学校名 000 Upper secondary school 所在地 0000000000000000	3 年 yrs	入学 from 0000.4 卒業 to 0000.3	3 年 yrs						
高 等 教 育 Higher Education 大 学 Undergraduate Level		学校名 000 University of 000 所在地 0000000000000000	4 年 yrs	入学 from 0000.4 卒業 to 0000.3	4 年 yrs			Bachelor of 000				
高 等 教 育 Higher Education 大 学 院 Graduate Level		学校名 Name 所在地 Location		年 yrs	入学 from 卒業 to	年 yrs						
以上を通算した全学校教育就学年数 Total Number of Years of Schooling as given Above				16 年 yrs	TOTAL	16 年 yrs						
休学等、在籍中に修学を中断した期間（理由） from 年 yr., 月 mon. ~ to 年 yr., 月 mon. (Periods of interruption of studies, if any)												

研 究 歴 Research Activities (研究生の 経歴を含 む。)	研 究 機 関 名 Name of Research Institution	所 在 地 Address	身 分 Status	研 究 期 間 Duration of Research	年 数 yrs
	University of Tsukuba	1-1-1 Tennodai, Tsukuba, Ibaraki, 305-8577 Japan	Research student	0000.4 ~ 0000.3	1
				~	
				~	

※
This field should be left blank.
※

記入は、日本語又はローマ字体を用いてください。 Please type or print in Japanese or English

Entry Example

Examinee Number

※ This field should be left blank.

Employment Record

(University of Tsukuba Graduate School)

Name (Date of Birth)	TSUKUBA Taro (Y ○○○○ M ○ D ○)	Graduate School Program	Graduate School of Comprehensive Human Sciences Program: Master's Program in Nursing Sciences
		Course/ Field	Course/ Field: Psychiatric and Mental Health Nursing

If you have any employment history, describe all of your previous and current jobs including job titles, responsibilities, and research content.

If you need more space to write, make a photocopy of this form.

Employment Period	Year ○○○○ Month 4 – Year ○○○○ Month 10
Company/ Organization	○○○○ Corporation Full-time Part-time
Job Title/ Responsibilities/ Research Content	
<p>○○○ Second Engineering Division Staff Responsible for ○○○ area and management of ○○○ Conduct tests of ○○○ and research, statistics, and analysis of ○○○</p>	
Employment Period	Year ○○○○ Month 11 – Year ○○○○ Month 3
Company/ Organization	○○○ Center , ○○○○ Research Institute Full-time Part-time
Job Title/ Responsibilities/ Research Content	
<p>Assist research of ○○○○ in measuring ○○○ and analyzing ○○○</p>	
Employment Period	Year Month – Year Month
Company/ Organization	Full-time Part-time
Job Title/ Responsibilities/ Research Content	

Entry Example

(February 2019)

University of Tsukuba
Graduate School
Examination Card

Examinee Number	※ This field should be left blank.	
Name	TSUKUBA Taro	
Program	Master's Programs Course	
	Graduate School of Comprehensive Human Sciences	Graduate School
	Nursing Sciences Program	
	Psychiatric and Mental Health Nursing	Field
Exam Type	① General Admission 2. Working Individuals	
Language Used in the Exam	① Japanese 2. English	
Exam Subjects		
Written	General Admission: English Special Selection of Working Individuals: Essay and English	
	Specialized subject	
Oral	Individual Interview	
<div>Photo</div> <div>(4 x 3cm)</div> <div>Headshot with no hats, taken within the last three months</div> <div>(Attach identical photographs.)</div>		

(February 2019)

Photo Card

Examinee Number	※ This field should be left blank.	
Name	TSUKUBA Taro	
Program	Master's Programs Course	
	Graduate School of Comprehensive Human Sciences	Graduate School
	Nursing Sciences Program	
	Psychiatric and Mental Health Nursing	Field
Exam Type	① General Admission 2. Working Individuals	
Language Used in the Exam	① Japanese 2. English	
Exam Subjects		
Written	General Admission: English Special Selection of Working Individuals: Essay and English	
	Specialized subject	
Oral	Individual Interview	
<div>Photo</div> <div>(4 x 3cm)</div> <div>Headshot with no hats, taken within the last three months</div> <div>(Attach identical photographs.)</div>		

(February 2019)

Desktop
Examination Card

Examinee Number	※ This field should be left blank.	
Name	TSUKUBA Taro	
Program	Master's Programs Course	
	Graduate School of Comprehensive Human Sciences	Graduate School
	Nursing Sciences Program	
	Psychiatric and Mental Health Nursing	Field
Exam Type	① General Admission 2. Working Individuals	

<Guidelines for the Completion>

- Attach photographs and fill in your name, program, and field.
- For the "Exam Type," circle 1 or 2 that applies.
- For the "Language Used in the Exam," circle 1 if you wish to take an interview and receive examination questions and answers in Japanese. Circle 2 if you wish to take an examination in English.
- Cut out along the lines.

Acceptance Card

Sex	M . F		
Date of Birth (Gregorian calendar)	○○○○ Y	M	D
Name	TSUKUBA Taro		
Examinee Number	※ This field should be left blank.		

Entry Example

受験番号
※ この欄は記入不要です。

研究歴証明書

Certificate of Research Activities

国籍 (Nationality) : ○○○○

氏名 (Name) : ○○○○

生年月日 (Date of Birth) : (Day) (Month) (Year)

上記の者は、下記のとおり研究歴を有することを証明する。
This is to certify that the above person engaged in the research activities as follows.

記

在籍した機関、部局名及び身分 (Status and Institution Attended)	
研究期間 (Duration of Research)	年 月 日から 年 月 日まで (年 か月間) From : to : = (Day) (Month) (Year) (Day) (Month) (Year) (Years) (Months)
研究題目及び研究内容 (Research Title and Content)	<div>Foreign applicants who have completed a university education in a country which has a less than 16 years of school education curriculum up to the level of university graduation, and have or will have conducted research for a sufficient period of time (generally one year or more) as a research student or researcher at a university, inter-university research institute, or other similar research institutes inside or outside Japan, and also will be 22 years of age or older must submit this certificate authorized by the director of their institute. Foreign students who have enrolled in the University of Tsukuba Graduate School as a research student may submit a Certificate of Enrollment (for scholarship application) designated by the University as a substitute for this certificate.</div>
指導教員 職・氏名 (Name and Position of Academic Advisor)	

年月日 (Date) : _____

署名
(Signature) : _____

氏名
(Name) : _____

職名 (注)
(Title*) : _____ 印

機関名
(Institution) : _____

所在地
(Address of Institution) : _____

(注) 証明者は、機関の長等 (例えば、学長又は学部長等) とします。
(* The title of the certifier should be equivalent to representative of organization such as President, Dean, Director, etc)

宛名シート①

Address Sheet #1

- 欄は記入しないでください。
The fields marked with ※ should be left blank.
- このシートは「合格通知書」及び「入学手続書類」を送付する場合のあて名として使用しますので、郵便を受け取ることができる住所・氏名を楷書でていねいに記入してください。
The address sheets will be used to send out acceptance letters and enrollment documents to the successful applicants. Write the mailing address and name clearly in block letters.
- 志願者以外の住所・氏名を記入する場合は、 に志願者の氏名を記入してください。
If you enter the address and name of a person other than yourself (the applicant), enter your name in the box .

志望 Program	博士前期課程 Master's Programs
	人間総合科学研究科 Graduate School of Comprehensive Human Sciences
	看護科学専攻 Master's Program in Nursing Sciences
氏名 Name	筑波太郎 TSUKUBA Taro
受験番号 Examinee Number	※この欄は記入不要です。 This field should be left blank.

住所、氏名を記入する

Write the mailing address and name here.

殿

〔※この欄は記入不要です。
This field should be left blank.〕

住所、氏名を記入する

Write the mailing address and name here.

殿

〔※この欄は記入不要です。
This field should be left blank.〕

(2月期・一般/社会人)

※	国	費	私	費
	有	職	者	連携大学院

※	郵	外
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受 験 番 号
※

University of Tsukuba Graduate Admissions 2019 List of Documents to be Submitted

Graduate School	Graduate School of Comprehensive Human Sciences	Program	Master's Program in Nursing Sciences	Name	TSUKUBA Taro
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Note: Make sure to mark "○" in the "Check" columns for documents to be submitted. Your application may not be accepted unless all the required documents are submitted.

Documents	Check	Required for	Remarks
[University of Tsukuba designated forms]			
Application Form	○	All applicants	
Curriculum Vitae for Foreign Applicants	○	All foreign applicants	
Employment Record	○	All applicants who have employment history	
Examination Card/ Photo Card/ Desktop Examination Card/ Acceptance Card	○	All applicants	These fields should be left blank.
Certificate of Research Activities		Foreign applicants who are required	
Address Sheet #1	○	All applicants	To be used to send out acceptance letters and other documents from the University of Tsukuba
List of Documents to be Submitted	○	All applicants	
Address Sheet #2	○	All applicants	To be used to submit the application documents
Examination Fee ("Certificate of postal transfer payment" or "Receipt of examination fee" of 30,000 yen)	○	All applicants (Except Government-sponsored foreign students)	Attach to the specified column of the Application Form.
[Certificates and other documents to be prepared by applicants]			
(Expected) Graduation Certificate	○	All applicants	
Degree Certificate	○	1. Applicants who graduated from a foreign university 2. Applicants who obtain a qualification for application from the National Institution for Academic Degrees and University Evaluation	
Academic Transcript	○	All applicants	
Essay (Free Format)		All applicants for General Admission	A4 size, within 800 Japanese characters or in 400 English words
Research Plan (Free Format)	○	All applicants for Working Individual	A4 size, within 800 Japanese characters or in 400 English words
Letter of Approval for Taking the Entrance Examination (Free Format)		Applicants who currently attend a university or graduate school Applicants who currently work for a government agency, school, or company	Except those who will graduate or complete in March 2019 Except part-time workers A4 size
Certificate of Government-Sponsored Foreign Student		Foreign applicants who are required	
Envelope (with a 362 yen postage stamp attached)	○	All applicants	To be used to send out reference cards from the University of Tsukuba

受付月日	※	月	日	受 付 者	※	点 検 者	※
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The fields marked with ※ should be left blank.

Entry Example

速 達

3 0 5

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8 5 7 7

郵便局で
書留速達
便にす
ること

書留速達（出願書類在中）

教育推進課

御中

筑波大学教育推進部

茨城県つくば市天王台一―一―

Japan

Graduate School	Master's Programs in Graduate School of Comprehensive Human Sciences Program: Master's Program in Nursing Sciences
Name	TSUKUBA Taro
Address	〇〇〇 Apartment B-305, 5-3 Amakubo, Tsukuba-city, Ibaraki-ken 〇〇〇-〇〇〇〇

Note 1: Fill in the same information as on the Application Form.

Note 2: Attach this Address Sheet to a K2 size envelope and submit by mail or by hand.