(1) Please send the PDF (send by e-mail is acceptable) when the score can be confirmed on the Internet.

(2) Submission of original certificate

As soon as you receive the score, please send it by mail (registered mail, express delivery) or bring it to the Academic Service Office for the Medical Sciences Area.

The certificate has to arrive by the examination day no matter it is submitted by postal mail or bring it to our office.

* For those who take the TOEIC after April 2023, please send the URL of the Official Digital Certificate which you will receive from the TOEIC Secretariat by email.

(3) Your application is not accepted if the original certificate cannot be submitted within the deadline.

(4) Applicants submitting TOEFL test scores must ask ETS to send the Official Score Report directly to the university.

(Institution (DI) Code: 9995 Department Code: 99) For more details, refer to the information.

* If you send by postal mail, please write in red on the envelope "Application documents enclosed".

[Contact us]

〒305-8575

Academic Service Office for the Medical Sciences Area, University of Tsukuba

1-1-1 Tennoudai, Tsukuba-city, Ibaraki-ken, Japan

Phone: +81 029(853)3013/5668

E-mail: medgra-nyushi@un.tsukuba.ac.jp

Hours of Operation: 9:00 am – 12:15 pm, 1:15 pm – 5:00 pm on Monday through Friday [except national holidays]