

July 11, 2025  
University of Tsukuba  
Last Updated on August 27,2025

TOEIC Listening & Reading Test for  
the University of Tsukuba Graduate School Entrance Examination

If you submit the TOEIC Listening & Reading Test taken in Japan as part of your application for the graduate school, you are required to submit a “Digital Official Score Certificate” in order for us to check for any falsification and validity of the score at the time of application acceptance.

Even if you have already submitted an “Official Score Certificate (original)” as part of your application, you may be asked to submit the “Digital Official Score Certificate” later.

We apologize for any inconvenience this may cause to you, and we ask for your understanding and cooperation to ensure the reliability of the application documents.

April 1, 2025  
University of Tsukuba  
Last Updated on December 4, 2025

English Proficiency Test Scores for  
the University of Tsukuba Graduate School Entrance Examination

The method of submitting English Proficiency Test Scores for the graduate school entrance examination (conducted in 2025 academic year) will be handled as follows. Please be sure to check the application guidelines for the prospective program, as some programs may have different submission procedures or accept external English proficiency test scores other than those listed below.

**●TOEIC Listening & Reading Test** ※TOEIC IP is not acceptable.

**Method 1 (Submission of "Digital Official Score Certificate")**

※Both procedures (1) and (2) are required.

- (1) Please copy and paste the URL of the “Digital Official Score Certificate”, which will be sent to you via e-mail, into the field for entering the URL in the Web Entry System.
  
- (2) After completing the procedures in (1) above, please print out and mail the “Digital Official Score Certificate”. The score sheet must be pasted on the designated form which can be downloaded from the system after completing web entry.

## Method 2 (Submission of "Official Score Certificate (original)")

※If you took the exam in Japan, please submit it by Method 1.

If you took the exam in a country which does not issue the "Digital Official Score Certificate", please mail the "Official Score Certificate (original)", which will be mailed to the candidate. The score sheet must be pasted on the designated form which can be downloaded from the system after completing web entry.

## ●TOEFL iBT test and TOEFL iBT Home Edition ※TOEFL ITP is not acceptable.

The following two methods of submitting TOEFL iBT scores are acceptable.

### Method 1 (Submission of "Test Taker Score Report (original)")

※Test Taker Score Report (paper) will be discontinued from January 2026. If you do not have it, please submit by Method 2.

Please mail the "Test Taker Score Report (original)", which will be mailed to the candidate. The score sheet must be pasted on the designated form which can be downloaded from the system after completing web entry.

### Method 2 (Submission of "Official Score Report" by direct delivery to the university)

※Both procedures (1) and (2) are required.

- (1) If you do not receive the "Test Taker Score Report (original)" by the submission deadline or **Test Taker Score Report (paper) is discontinued (from January 2026)**, please follow the procedure to send directly the score data (Official Score Report) to the university.

The Official Score Report data must be received by the university by the submission deadline specified in the application guidelines.

It may take several weeks for the university to receive the data, so please allow plenty of time to complete the process.

Institution (DI) Code: 9995

Department Code: 99

- (2) After completing the procedures in (1) above, please print out and mail the "Test Taker Score Report (PDF version)". The score sheet must be pasted on the designated form which can be downloaded from the system after completing web entry.

## ●IELTS Academic ※IELTS General and IELTS Academic (Online) is not acceptable.

※Both procedures (1) and (2) are required.

- (1) Please follow the procedure to send the score data of "Additional TRF" to the university.

The "Additional TRF" data must be received by the university by the submission deadline specified in the application guidelines. It may take several weeks for the university to receive the data, so please allow plenty of time to complete the process.

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- (2) After completing the procedures in (1) above, please mail a copy of "Test Report Form". The score sheet must be pasted on the designated form which can be downloaded from the system after completing web entry.

※The score sheet must be pasted on the designated form which can be downloaded from the system after completing web entry, and mail it together with the other application documents.

※If any false information is found on the submitted score sheet, your application will be rejected or your acceptance will be cancelled.

※If the test score is not submitted by the deadline specified in the application guideline, the application will be rejected, or the applicant will be treated as absent and will not be considered.

※Valid external English proficiency test score sheets and submission deadlines vary by degree program admissions, so please check the application guidelines for each degree program.