

November 4, 2020

December 7, 2020 Updated

Graduate School of Science and Technology

Degree Programs in Systems and Information Engineering

Entrance Examinations (February) for AY 2021

Notification about “How to submit a score report of Private Sector English Proficiency Tests”

Regarding the Entrance Examinations (February) for AY 2021, Here's how to submit a score report for an external English test. That is due to the fact some external English tests have been canceled owing to the influence of COVID-19.

Every applicant who is required to submit a score report of an external English test **must read this document carefully to the end.**

1. How to submit a score report of Private Sector English Proficiency Tests

[Applicable degree programs]

(Master's Programs)

- Master's Program in Policy and Planning Sciences (General Admission Examination)
- Master's Program in Service Engineering (General Admission Examination)
- Master's Program in Risk and Resilience Engineering (General Admission Examination)
- Master's Program in Computer Science
(General Admission Examination/Special Selection of Working Individuals Examination)
- Master's Program in Intelligent and Mechanical Interaction Systems
(General Admission Examination/Special Selection of Working Individuals Examination)
- Master's Program in Engineering Mechanics and Energy (General Admission Examination)

(Doctoral Programs)

- Doctoral Program in Computer Science
(General Admission Examination/Special Selection of Working Individuals Examination)
- Doctoral Program in Intelligent and Mechanical Interaction Systems
(General Admission Examination)

Bring an original and valid test score report on the first day of the entrance examination and submit it, following the instruction by the degree program you have applied to.

[Valid English test scores]

You are required to submit one of the following test scores (with your photo) you took after July 2018.

- TOEIC Listening and Reading Test Official Score Certificate or Official Score Report
- TOEFL Examinee (Test Taker) Score Report which is sent to the TOEFL examinee from ETS by

postal mail

However, when you choose to submit a TOEFL iBT Special Home Edition score or a TOEFL iBT Test score, please make sure to complete both of the following steps (a) and (b). You can take an entrance examination with the original of the Test Taker Score Report, but the original of the Test Taker Score Report delivery may be delayed. When it is expected that you cannot submit the Test Taker Score Report by the first day of the entrance examination, please make sure to complete the following step (b).

When the university cannot confirm that an applicant has completed both step (a) and (b) on the first day of the entrance examination, said applicant will be regarded as absent and will not be eligible for selection whatever reasons said applicant may have.

(a). Submitting an original of Test Take Score Report

- Bring an original and valid test score report on the first day of the entrance examination and submit it, following the instruction by the degree program you have applied to.
- **When you figure that the original will not arrive by the first day of the entrance examinations, please complete the following step (b), download and print the PDF copy from your ETS account, and submit it on the first day of the entrance examination.**

If the university can confirm the submitted score sheet and the Official Score Report sent directly to the university, you will be able to take the entrance examination.

In addition, please submit the original by mail (★) immediately after arrival.

- Your application or acceptance will be revoked if a falsehood is found in the submitted score.

(b). Sending Official Score Report directly to the university

- Please be sure that you ask ETS to send the Official Score Report directly to the university.
(Institution (DI) Code: 9995 Department Code: 99)

If you are unable to be present at the examination venue due to the effect of COVID-19, etc. and wish to apply for Supplementary examination, you must submit an original and valid test score report by mail (★) by the first day of the entrance examination.

However, if you cannot submit the score sheet for a TOEFL iBT Special Home Edition score or a TOEFL iBT Test score in time for the first day of the entrance examination, please submit them as follows:

- Download and print the PDF version of the score from your ETS account, and submit it by mail (★) by the first day of the entrance examination. If the university can confirm the submitted score sheet and the Official Score Report sent directly to the university, you will be able to take the entrance examination.
- Please submit the original Test Take Score Report by mail (★) immediately after arrival.

In the case of online entrance examination, or if you apply for and are allowed to take Supplementary examination due to illness on the day of the examination, we will give you instructions on how to submit your application individually.

2. Cautionary Points

- For the guidelines for the external English tests, visit the URL below:

[Private Sector English Proficiency Tests for Graduate School Entrance Examination \(February\) for Academic Year 2021 of University of Tsukuba](#) (link)

***Take an external English test which you can take now and get a valid score before the entrance examinations,** since there are possibilities all external English tests will be canceled or suspended due to the COVID-19 in the near future.

★ Mailing Address

1-1-1 Tennoudai, Tsukuba-city, Ibaraki-ken 305-8573 Japan
Academic Service Office for the Systems and Information Engineering Area,
Graduate School Affairs, University of Tsukuba